



EXAMINATIONS COUNCIL OF ESWATINI  
Eswatini Primary Certificate Examination

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**INFORMATION AND COMMUNICATION TECHNOLOGY**

**645**

**For examination from 2025 - 2027**

**1 hour 15 minutes**

**Total: 50 Marks**

Additional Materials: Standard Drawing Equipment  
Soft clean eraser  
Soft Pencil (Type B or HB is recommended)

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**READ THESE INSTRUCTIONS FIRST**

Write your centre number, candidate number and candidate name in the spaces provided.  
Write in dark blue or black pen.

There are **fifty (50)** questions on this paper.  
Answer **all** questions.

**For each question there are four possible answers A, B, C and D.**

Choose the one you consider correct and record your choice on the separate Answer Sheet.

**Read and follow the instructions on the separate Answer Sheet carefully.**

Each correct answer will score **one** mark. A mark will not be deducted for a wrong answer.

Any rough work should be done on this Question Paper and **not** on the Answer Sheet.

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This document consists of **10** printed pages and **2** blank pages.

- 1 Which of the following ICT devices may be used at home?
  - A Joystick, Multimedia projector, Photocopier
  - B Television, Mobile phone, Radio, Walkie-Talkie
  - C Television, Radio, Mobile phone, Tablet
  - D Walkie-Talkie, Television, Photocopier, Radio
  
- 2 Which of these devices are input devices?
  - A Digital camera, Mouse, Keyboard
  - B Hard disk drive, USB drive, Mouse
  - C Monitor, Printer, Scanner
  - D Mouse, System Unit, Monitor
  
- 3 Which ICT device has a touchpad
  - A Cell phone
  - B Desktop
  - C Laptop
  - D Tablet
  
- 4 Senkhosi is using a computer in the lab, now she wants to take her file home. Which device can she use to take the file home?
  - A Flash drive
  - B Flatbed scanner
  - C Optical mouse
  - D Printer
  
- 5 Which device can be used to store power when there is power cut
  - A Underground Power System
  - B Uninterruptible Power Supply
  - C Universal Power Supply
  - D Universal Power System
  
- 6 Which one of following best describe uses of application software?
  - A It helps the user to performs a specific task
  - B it monitors the operation of all hardware
  - C It monitors the operations of all the software in the computer
  - D it tells the hardware what to do
  
- 7 Which one of the following is a disadvantages of using ICT in the workplace?
  - A Creates more job opportunities
  - B Information is stored on ICT devices
  - C Workers become accurate and efficient
  - D Workers' over rely on technology

- 8 Which of the following is housed by the system unit?
- A CD-R
  - B DVD-R
  - C RAM
  - D UPS
- 9 The Delete key on the keyboard erases characters on which side of the cursor?
- A Bottom
  - B Centre
  - C Left
  - D Right
- 10 What is Ctrl + V used for?
- A Bold text
  - B highlight text
  - C to copy text
  - D To paste text
- 11 What is a file sent together with an email message refer to?
- A Address book
  - B Attachment
  - C Clip Art
  - D Subject line
- 12 Which of the following is a use of a search engine?
- A To connect with friends on social media
  - B To create and edit documents
  - C To find information on the internet
  - D To play online games
- 13 Where do deleted files and folders go to?
- A Desktop
  - B Flash drive
  - C Folders
  - D Recycle bin
- 14 Which of the following mouse buttons provides a menu which a user can choose and click?
- A Left button
  - B Right Button
  - C Scroll ball
  - D Scroll button

- 15 Which device is used to duplicate exam papers quickly at school?
- A Fax machine
  - B Photocopier
  - C Printer
  - D Projector
- 16 Which of the following is an output device?
- A Flash drive
  - B Mother board
  - C Printer
  - D Sensor
- 17 Which of option puts a computer on a low power state while not closing programs?
- A Hibernate
  - B Log off,
  - C Restart,
  - D Sleep,
- 18 Which storage device allows you to write and erase data multiple times?
- A CD-R
  - B CD-RW
  - C DVD ROM
  - D DVD-R
- 19 What is the purpose of carbon copy field in an email?
- A Insert attachments
  - B To include additional receipts of the email
  - C To mark emails as confidential
  - D To specify priority of the email
- 20 Which one an example of an unethical behaviour in ICT?
- A Giving credit to original creator of the work
  - B Respecting the privacy of other users online
  - C Sharing passwords with friends
  - D Using the internet for educational purpose
- 21 Which one of the following is a potential danger of using social media?
- A Creating a strong password
  - B Human trafficking
  - C Logging off after use
  - D Messaging people you know

- 22 Which of the following is an advantages to send information using an email?
- A Can be received and read immediately
  - B Changes to an attachment can be easily made
  - C Signatures can be easily included on a signed document
  - D There is no misunderstanding in the interpretation of the email content
- 23 What is the name given to interconnected public web pages through the internet?
- A Hyperlink
  - B Search engine
  - C Web Browser
  - D World Wide Web
- 24 Which of the following is a sound format used for music files?
- A Dvi
  - B Dvix
  - C Mp3
  - D Mp4
- 25 What happens when a storage is formatted?
- A Data is compressed to save space
  - B Data is moved to a different location
  - C Data is permanently deleted
  - D Data is stored for later use
- 26 What does VoIP stand for?
- A Video over internet phone
  - B Video over internet protocol
  - C Voice over internet phone
  - D Voice over internet protocol
- 27 Which one of the following is an effect of prolonged use of computers?
- A Adjusting monitor brightness
  - B Body posture
  - C Overloading sockets
  - D Repetitive Strain Injury
- 28 What does it mean to merge table cells?
- A Combine two or more cells to a single cell
  - B Delete a cell from a table
  - C Format a cell with colours and borders
  - D Separate a cell into multiple parts

- 30 What is the primary purpose of the mains or plugs in a computer set up?
- A To connect peripheral devices
  - B To connect the computer to the network
  - C To supply the computer with internet
  - D To supply the computer with power
- 31 Which one of the following is a proof reading tool?
- A Dragging text
  - B Justifying the document
  - C Spelling and grammar
  - D Styles and editing
- 32 Which storage device is commonly used in digital cameras for storing photos and videos?
- A Flash drive
  - B Internal hard drive
  - C Removable hard drive
  - D SD card
- 33 Which feature allows you to save and organise your favourite web sites?
- A Attachment
  - B Bookmark
  - C Hyper link
  - D Search engine
- 34 Which one of the following is an equivalent of the function =sum (A1:A3)?
- A = A1+A2+A3
  - B = A1+A3
  - C =A1+A2
  - D =A1+A3+A4
- 35 What is the purpose of page orientation in a document?
- A To add images and shapes
  - B To adjust margins and page size
  - C To change the size of the text
  - D To control the layout and appearance
- 36 Which one alters the image dimensions without removing any parts of the image?
- A Cutting
  - B Pasting
  - C Resizing
  - D Wrapping

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37 Which one of the following is a use of a mouse

- A Dragging files
- B Renaming folders
- C Retrieving files
- D Saving files

38 Which one of the following stores information for future use.

- A Central Processing Unit
- B Hard Disk Drive
- C Random Access Memory
- D Read Only Memory

39 Which of the following best describes hardware?

- A Applications that are found in the computer
- B Devices that controls the computer
- C Physical components of a computer
- D Programs that run the computer peripherals and applications

40 Which one of the following is considered as an ICT laboratory rule

- A Drinking in the laboratory
- B Eating in the laboratory
- C Having clean dry hands
- D Running in laboratory

41 Which of the following processes is used to change Figure 1 to Figure 2?



Figure 1



Figure 1

- A Cropping
- B Cutting
- C Flipping
- D Rearranging



42 Which text alignment adjusts the spaces between words so that both left and right margins are straight?

- A Centre align
- B Justify
- C Left align
- D Vertical align

43 How many columns are in the following table?

Boys	Girls

- A 2
- B 3
- C 4
- D 8

44 What will the function in cell F2 return?

	A	B	C	D	E	F
1	4	7	8	3	1	=COUNT(A1:E1)
2	4	A	0	6	7	=COUNT(A2:E2)
3	A	B	C	D	E	=COUNT(A3:E3)

- A 4
- B 5
- C 17
- D 17A

45 How can spreadsheets be used for in Agriculture?

- A Calculating profits
- B Harvesting crops
- C Storing seeds
- D Watering plants

46 Which is the main function of a CPU?

- A Connecting to the internet
- B Displaying images
- C Processing instructions
- D Typing documents

47 What is the purpose of using BCC in an email?

- A To hide email addresses of recipients from each other
- B To include many recipients in the email
- C To mark the email as important
- D To send copy of email to yourself

48 What is the main purpose of creating graphs and charts?

- A To hide data from others
- B To make data difficult to interpret
- C To make data look colourful and attractive
- D To organise data in visual for easy understanding

49 Why is overloading power sockets in a computer lab dangerous?

- A It can cause computers to run slowly
- B It can cause fire and electrical hazards
- C It can damage the power socket
- D It can lead to data loss in the computer

50 Which of the following is an example of cyberbullying?

- A Helping a friend with her homeworker video chat
- B Posting a friendly comment to a classmate's social media post
- C Sending mean messages to someone online
- D Sharing funny memes with friends

11  
**BLANK PAGE**

12  
**BLANK PAGE**

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